REGISTER THE PASSWORD RESET VERIFICATION METHOD

STEP 1

Open the web browser on your device, open below link.
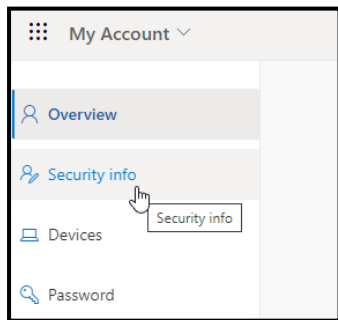https://myaccount.microsoft.com/

If you still not login to office365 account, kindly login using your office365 login details.
Username: nxxxxxxxx@students.nilai.edu.my
Password: student@123 (Default) *Email to ithelpdesk@nilai.edu.my, if you forgot the password.*
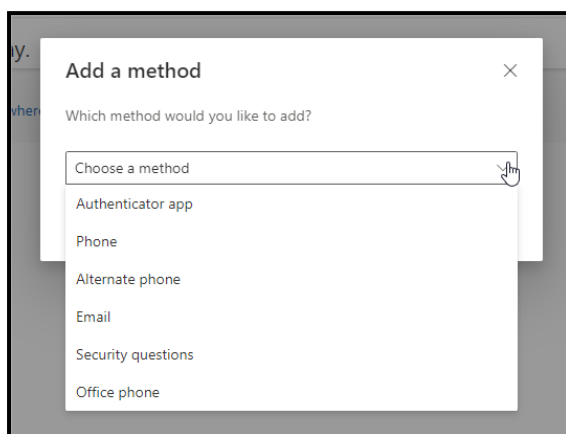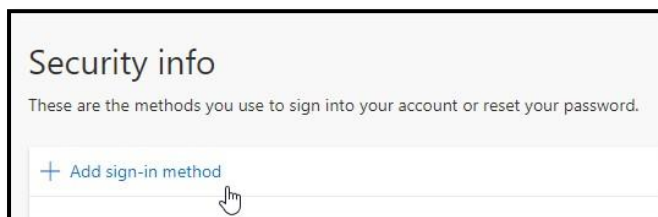
STEP 2

Go to the Security info page.

STEP 3

Click 'Add sign-in method'. Choose any method that you prefer. After you select and set up your methods, choose Finish to complete the process.

You are now able to reset your own office365 password.

Multiple options are available, we strongly recommend that you use more than one as your security verification method, in case one of your methods becomes unavailable.

Text messaging: Choose to send yourself text messages to your mobile device. For more information about setting up text messaging, see Set up text messaging as your verification method.

Email address: Choose to use an alternate email address that can be used without requiring your forgotten or missing password. This only works for password reset, not as a security verification method. For more information about setting up an email address, see Set up an email address as your verification method.

Security questions: Choose to set up and answer pre-defined security questions set up by your administrator. This only works for password reset, not as a security verification method. For more information about security questions, see Set up security questions as your verification method.