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BA4401

BANKING AND FINANCE

FACULTY OF BUSINESS, HUMANITIES & HOSPITALITY

MASTER IN BUSINESS ADMINISTRATION

FINANCIAL MANAGEMENT

SELF INSTRUCTIONAL MATERIALS

ACADEMIC YEAR 2021

**COURSE OVERVIEW**

**COURSE GUIDE DESCRIPTION**

You must read this Course Guide carefully from the beginning to the end. It tells you briefly what the course is about and how you can work your way through the course material. It also suggests the amount of time you are likely to spend to complete the course successfully. Please refer to the course guide from time to time as you go through the course material as it will help you to clarify important study components or points that you might miss or overlook.

**INTRODUCTION**

**Financial Management (BA4401)** is one of the courses offered at Nilai University. This course is worth 3 credit hours and should be covered over 10 to 17 weeks.

**AIM OF THE COURSE**

Upon completion of the course, students should be able to know how to apply concept and tools of

financial analysis as applied by management in various situation. Financial management involves decision making for optimal result after consideration of prepared report.

**STUDY SCHEDULE**

It is a standard practice that learners accumulate 40 study hours for every credit hour. As such, for a three-credit hour course, you are expected to spend 120 study hours. Table 1 gives an estimation of how the 120 study hours could be accumulated.

|  |  |
| --- | --- |
| **Study Activities** | **Study Hours** |
| Briefly go through the course content and participate in initial discussions | 5 |
| Study the module | 60 |
| Attend to 3 to 5 tutorial sessions | 15 |
| Online participation | 10 |
| Revision | 10 |
| Assignment(s) and Examination(s) | 20 |
| TOTAL STUDY HOURS ACCUMULATED | 120 |

**TABLE 1:** Estimation of Time Accumulation of Study Hours

**COURSE LEARNING OUTCOME**

After completion of the module, students should be able to:

* appraise the need and benefits of the principles underlying the preparation of accounting

information.

* elaborate the principles used in recording business transactions and assess the prepared financial statements.
* analyze the use of accounting information for decision-making, planning and control.

**COURSE SYNOPSIS**

**Financial Management (BA4401)** is included to enable students to master the key issues, the principles and key concepts of financial management.

**Topic 1** introduces learners to the basic understanding of the nature, purpose and scope of financial management; to introduce the students with financial and management accounting, to provide the exposure to the function of accounting and to equip the students with necessary in managing the accounting.

**Topic 2** introduces learners to the focus of shareholder wealth, which is to obtain funds at competitive rates from capital markets and invest those funds to exploit imperfections in product markets. Where this takes place, shareholder wealth is increased through dividends and increases in the share price.

**Topic 3** explains of all business activities, budgeting is one of the most important and, therefore, requires detailed attention. The chapter looks at the concept of responsibility centres, and the advantages and disadvantages of budgetary control. It then goes on to look at the detail of budget construction and the use to which budgets can be put. Like all management tools, the chapter highlights the need for detailed information, if the technique is to be used to its fullest advantage.

**Topic 4** introduces learners to the concept of Financial Management. Financial Management is an area of financial decision-making, harmonizing individual motives and enterprise goals. Financial Management is mainly concerned with the effective funds management in the business. In simple words, Financial Management as practiced by business firms can be called as Corporation Finance or Business Finance.

**Topic 5** introduces learners to the concept of

**Topic 6** introduces learners to the concept of

**Topic 7** introduces learners to the concept of

**Topic 8** introduces learners to the concept of

**Topic 9** introduces learners to the concept of

**Topic 10** introduces learners to the concept of

**PRIOR KNOWLEDGE**

This is an introductory course. There is no prior knowledge needed.

**ASSESSMENT**

Assessment Methods and Types:

|  |  |
| --- | --- |
| TASKS | PERCENTAGE |
| Mid-term Examination | 15% |
| Individual assignment | 20% |
| Group assignment | 25% |
| Final Examination | 40% |

\* Should look on online activities – forum, quiz, video, discussion etc.

Formative Assessment

1. The different roles of accounting and its relationship to shareholder value and business structure
Knowledge check activity
2. Measuring and reporting financial performance: the balance sheet and the profit and loss account
Knowledge check activity
Individual assignment (20%)
3. Management control and the use of budgets
Knowledge check activity
4. The role of accounting information in marketing, operating, banking and finance and accounting decisions
Knowledge check activity
Group assignment (25%)
5. 5. Strategic investment decisions
Knowledge check activity
Discussion sessions
6. The management of working capital
Knowledge check activity
Discussion sessions

Summative Assessment

1. The different roles of accounting and its relationship to shareholder value and business structure
Mid-term Examination (5%)
2. Measuring and reporting financial performance: the balance sheet and the profit and loss

Mid-term Examination (5%)

1. Management control and the use of budgets

Mid-term Examination (5%)

1. The role of accounting information in marketing, operating, banking and finance and accounting decisions
2. Final Examination (10%)Strategic investment decisions & The management of working capital
Final Examination (20%)
3. Sources of finance & financial markets

Final Examination (10%)

You will be given a set of questions which highlighted the current issue in relevant field. You need to do critical analysis on the subject and submit individual report based on your findings.

**TEXT**

Main reference supporting the course:

Collier, P. (2015) Accounting for managers: Interpreting accounting information for decision-making. 5th ed. John Wiley & Sons.

Additional reference(s):

Higgins, Robert C. (2016) Analysis for Financial Management. 11th ed. McGraw Hill International Edition.

Gibson, C.H. (2013) Financial Reporting and Analysis. 13th ed. Cengage.

Noreen, E., Brewer, P. and Garrison, R. (2017) Managerial Accounting for Managers. 4th ed. McGraw Hill Education.