

# ONLINE REGISTRATION

Speaker:  
Topic:  
Date:

Find us on :



[www.nilai.edu.my](http://www.nilai.edu.my)

**Nilai University** DU032(N) No. 1, Persiaran Universiti, Putra Nilai, 71800 Nilai, Negeri Sembilan  
Tel: +606 850 2308 Email: [marketing@nilai.edu.my](mailto:marketing@nilai.edu.my)

Nilai Education Sdn Bhd  
Registration No. : 199401021536 (307215-P)

Experience Life at Nilai University



Lush Campus Peaceful Environment Strategic Location

# Online Registration

Student Portal (CMS)

# Login to Student Portal (CMS)

**ORACLE**  
**PEOPLESFT ENTERPRISE**



We've detected that your operating system is not supported by this website. For best results, use one of the following operating systems:

[Oracle Linux Enterprise](#)  
[Mac OS X \(Leopard\)](#)  
[Windows 2003](#)  
[Windows XP](#)  
[Mac OS X 10.6\(Snow Leopard\)](#)  
[Windows 7](#)  
[Windows Vista](#)  
[iPad](#)  
[Mac OS X \(Tiger\)](#)

Select a Language:

<a href="#">English</a>	<a href="#">Español</a>
<a href="#">Dansk</a>	<a href="#">Deutsch</a>
<a href="#">Français</a>	<a href="#">Français du Canada</a>
<a href="#">Italiano</a>	<a href="#">Magyar</a>
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<a href="#">ไทย</a>	<a href="#">简体中文</a>
<a href="#">繁體中文</a>	<a href="#">العربية</a>
<a href="#">UK English</a>	

User ID:

Password:

**URL: (http://cms.nilai.edu.my)**

**Enter your id &  
password**

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# Enrolling in Courses

## Navigation

Self Service > Degree Progress/Graduation > My Academic Requirements

**ORACLE** Home

Plan Enroll My Academics

### My Academic Requirements

Select Institution / Career: (Invalid Value) [change](#)

This report last generated on: 04/21/2015 10:08AM

[collapse all](#) [expand all](#)

Legend: ✓ Taken ◆ In Progress ★ Planned

**FIB (200901)**

**Not Satisfied:** FIB (200901)

- Units: 50.00 required, 30.00 taken, 20.00 needed
- Courses: 15 required, 9 taken, 6 needed
- GPA: 2.000 required, 3.100 actual

**FIB (200901)**

**Not Satisfied:** FIB - Foundation in Business (200901)

# Enrolling in Courses

## Select Courses

ADVANCED

Not Satisfied: ADVANCED

- Units: 30.00 required, 0.00 taken, 30.00 needed
- Courses: 10 required, 0 taken, 10 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
BA3302	<a href="#">INTERNATIONAL FINANCE</a>	3.00				
BA3304	<a href="#">CONTEMPORARY ISSUES IN FINANCE</a>	3.00				
BA3305	<a href="#">STRATEGIC FINANCIAL MANAGEMENT</a>	3.00				
BA3306	<a href="#">RETIREMENT PLAN AND FIN</a>	3.00				

1

1. Select subject you want to take this semester.

2. Add to planner.

[Return to My Academic Requirements](#)

### BA 3302 - INTERNATIONAL FINANCE

Course Detail

Career	Bachelor (NLD)
Units	3.00
Grading Basis	NU Internal
Course Components	Tutorial Required Lecture Required
Campus	Nilai University
Academic Group	Accounting & Finance
Academic Organization	Accounting & Finance

view class sections

add to planner

Save Course to Planner

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# Enrolling in Courses

## Move Courses

Self Service > Academic Planning > My Planner

The screenshot shows the Oracle My Planner interface. On the left is a navigation menu with 'My Planner' selected. The main area has tabs for 'Plan', 'Enroll', and 'My Academics'. Below the tabs, there's a 'My Planner' section with a search bar and a 'PLAN BY MY REQUIREMENTS' button. A table titled 'Unassigned Courses' lists two courses: ACC 111 (INTRODUCTION TO FINANCIAL ACCT) and ECO 119 (BUSINESS ECONOMICS 2). Both have checkboxes in the 'Select' column, which are circled with a red circle and the number '1'. Below the table is a dropdown menu for 'Move selected courses to Term' with a 'move' button. The dropdown menu is open, showing 'JAN\_LONG (ALL PROG)\_2015' and 'MAY\_LONG (ALL PROG)\_2015', which are circled with a red circle and the number '2'.

Select	Course	Description	Units	Typically Offered	Req	Delete
<input checked="" type="checkbox"/>	ACC 111	INTRODUCTION TO FINANCIAL ACCT	3.00		i	🗑️
<input checked="" type="checkbox"/>	ECO 119	BUSINESS ECONOMICS 2	3.00		i	🗑️

1. Tick the courses.
2. Select Semester.
3. Click 'Move' when done.

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# Enrolling in Courses

## Add Classes

Self Service > Enrollment > Enrollment: Add Classes

The screenshot displays the 'Enrollment: Add Classes' page. On the left is a 'Menu' sidebar with a search bar and a tree view containing categories like 'Self Service', 'Enrollment', 'Campus Finances', and 'Reporting Tools'. The 'Enrollment: Add Classes' option is highlighted. The main content area is titled '1. Select classes to add' and includes instructions: 'To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.' Below this, the current term is 'MAY\_LONG (ALL PROG)\_2015 | Foundation Program | Nilai University' with a 'change term' button. There are status indicators for 'Open', 'Closed', and 'Wait List'. An 'Add to Cart' section has an 'Enter Class Nbr' field and an 'enter' button. A 'Find Classes' section has radio buttons for 'My Requirements' and 'My Planner' (which is selected and highlighted with a red box), and a 'search' button with a red arrow pointing to it. At the bottom, a 'My MAY\_LONG (ALL PROG)\_2015 Class Schedule' section shows the message 'You are not registered for classes in this term.'

1. Tick 'My Planner'.
2. Click 'Search'.

# Enrolling in Courses

## Add Classes



**Add Classes**

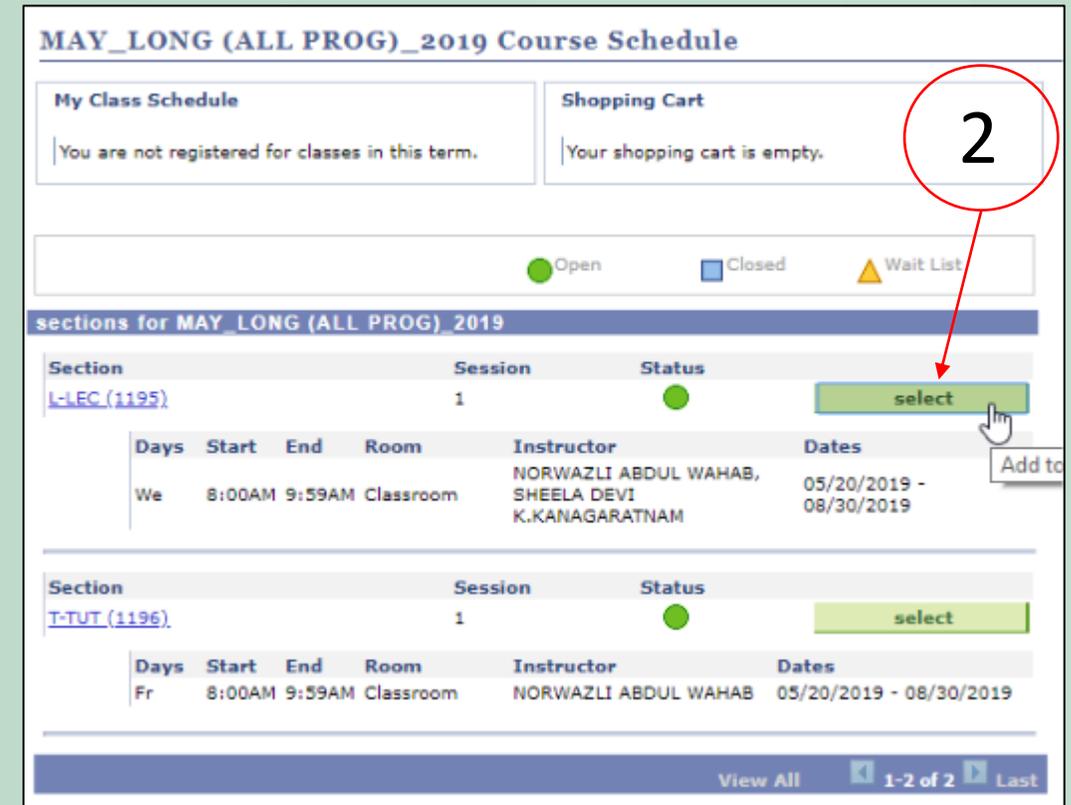
Search from My Planner

MAY\_LONG (ALL PROG)\_2019 | Bachelor | Nilai University

[Return to 1. Select classes to add](#)

Course	Description	Units	Term Status	Select
BA 3306	<a href="#">RETIREMENT PLAN AND FIN MNGMT</a>	3.00	Classes available this term.	<a href="#">select</a>

1. Click 'Select'.
2. Select class for the subject.
3. Click 'Next' until finish.
4. Repeat for all subject that in your planner.



**MAY\_LONG (ALL PROG)\_2019 Course Schedule**

**My Class Schedule**  
You are not registered for classes in this term.

**Shopping Cart**  
Your shopping cart is empty.

Open Closed Wait List

**sections for MAY\_LONG (ALL PROG) 2019**

Section	Session	Status			
<a href="#">L-LEC (1195)</a>	1	●	<a href="#">select</a>		
<b>Days</b>	<b>Start</b>	<b>End</b>	<b>Room</b>	<b>Instructor</b>	<b>Dates</b>
We	8:00AM	9:59AM	Classroom	NORWAZLI ABDUL WAHAB, SHEELA DEVI K.KANAGARATNAM	05/20/2019 - 08/30/2019

**Section** [T-TUT \(1196\)](#) **Session** 1 **Status** ● [select](#)

Days	Start	End	Room	Instructor	Dates
Fr	8:00AM	9:59AM	Classroom	NORWAZLI ABDUL WAHAB	05/20/2019 - 08/30/2019

View All 1-2 of 2 Last

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# Enrolling in Courses

## Add Classes

MAY\_LONG (ALL PROG)\_2019 | Bachelor | Nilai University

● Open    ■ Closed    ▲ Wait List

Add to Cart:  
Enter Class Nbr

Find Classes  
 My Requirements  
 My Planner

Delete	Class	Days/Times	Room	Instructor	Units	Status
	BA 3306-L (1195)	We 8:00AM - 9:59AM	Classroom	N. ABDUL WAHAB, S. K.KANAGARATHNAM	3.00	●
	BA 3306-T (1196)	Fr 8:00AM - 9:59AM	Classroom	N. ABDUL WAHAB		●

1. Click 'Proceed To Step 2 Of 3' if you have add the class for all your courses.

✓ Success: enrolled    ✗ Error: unable to add class

Class	Message	Status
ACC 111	Message: Class 1646 is full. You have been placed on the wait list in position number 1.	✓
ECO 119	Message: Class 1643 is full. You have been placed on the wait list in position number 1.	✓

Successful add the class for all the courses

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# View Student Statement

## View Financial Details

Self Service > Campus Finances > Account Inquiry

**ORACLE**

**Menu**

Search:

- ▷ Instructor Evaluation
- ▽ Self Service
  - ▷ Customizations
  - ▷ Class Search / Browse Catalog
  - ▷ Academic Planning
  - ▷ Enrollment
  - ▽ Campus Finances
    - [Student Statement](#)
    - [Account Inquiry](#)
    - [Make a Payment](#)
  - ▷ Campus Personal Information
  - ▷ Academic Records
- ▷ Reporting Tools
- ▷ PeopleTools
- [Time Table by Course](#)
- [Time Table by Facility](#)
- [Time Table by Instructor](#)

**BOSEDE ABIDEMI VIVIANE** Account Inquiry

Account Inquiry | Electronic Payments/Purchases

summary | activity | charges due | payments

### Account Summary

Your total account balance is 0.00 which is not applicable for EFA students.

**View details of financial account**

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# View Student Statement

## View & Download Student Account Statement

Self Service > Campus Finances > Student Statement

**ORACLE**

**Menu**

Search:

- ▷ Instructor Evaluation
- ▽ Self Service
  - ▷ Customizations
  - ▷ Class Search / Browse Catalog
  - ▷ Academic Planning
  - ▷ Enrollment
  - ▽ Campus Finances
    - Student Statement**
    - Account Inquiry
    - Make a Payment
  - ▷ Campus Personal Information

**Student Account Statement**

Academic Semesters			
Program	Program Name	Term	Download
1 BABHM	BA(Hons) in Business & HospMgt	JAN_LONG (ALL PROG) 2019	Download

Select current term

Student account statement will be downloaded in pdf format.

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**THANK YOU**

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