



NU/SOP/SHSS/F01(rev.1)

**Co-Cu PROJECT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | | | |
|  | **Applied Science Faculty Project** | | | |
|  | **Antibiotic Awareness** | | | |
|  | **Community Service** | | | |
|  | **1. To share the knowledge about antibiotics to participants.**  **2. To spread the awareness of health.**   1. **To increase the interest of Science among students.** | | | |
|  |  | | | |
|  | **Saturday** | |  | **2pm** |
|  |  | |  | **15** |
|  |  | | | |
|  |  |  |  | |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **11/3/21** |  |  |

|  |  |  |
| --- | --- | --- |
| **Rekha Prakash** |  |  |
|  |  | **Re:** |



# **Nilai UniEvent Proposal**

# Organized by

Proposer’s Name:

ID No :

Programme :

Event : ANTIBIOTIC AWARENESS

Date of Event :

**1.0 Introduction**

Antibiotic Awareness is an annual one-day observance that gives participating individual an opportunity to raise awareness of the threat of antibiotic resistance and the importance of appropriate antibiotic use.

**2.0 Objectives**

1. To share the knowledge about antibiotics to participants.

2. To spread the awareness of health.

3. To increase the interest of Science among students.

**3.0 Purpose of Event**

* aims to increase awareness of global antibiotic resistance
* to encourage best practices among the general public, health workers and students

**3.1 Event Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Time** | **Hours** | **Activity** |
| 17th February 202X | 10am-1pm | 3 hours | Deciding what project to carry out and the title of the event. |
|  |  | XXX |  |
|  |  | XXX |  |
| 8th March 202X | 1pm-6pm | hours | Preparing proposal |
| 17th March 202X | 2pm-5pm | hours | Meeting with committee members |
|  |  | XXX |  |
|  |  | XXX |  |
|  |  | XXX |  |
| 2nd May 202X | 3pm-5pm | hours | Promoting our event to students |
|  |  | XXX |  |
| 8th May 202X | 1pm-6pm | hours | Our event day |
| 10th May 202X | 12pm-5pm | hours | Preparing post event report |

**Total Hours: 40 hours**

**4.0 Committee Name List**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Position | Student ID No. | Duties | Contact No. |
|  | Chairman |  | Hold meetings for discussions, monitors and assist other committees. |  |
|  | Vice chairman |  | Supervise formal assessments and works, approving the resulting report |  |
|  | Secretary |  | Prepare the paperwork for the whole event |  |
|  | Treasurer |  | Responsible for sponsorship or funds |  |
|  | Publicity |  | Prepare event link, promote event |  |
|  | Event Manager |  | Plan for pre-event  Organization & coordinate event activities |  |

* **Minimum 3 – (2+1 member may not claim cocu point – inform cocu co-ordinator)**

**4.1 Cocu Claimers**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Student ID No. | Programme | Tel.No |
| * Minimum 2 |  |  |  |
|  |  |  |  |
|  |  |  |  |

**5.0 Event**

**5.1** Proposed date:

**5.2** Alternative dates:

**5.3** Proposed venue:

**5.4** Alternative venue:

**Signature by**

|  |  |
| --- | --- |
|  |  |
| **Proposed by:**  **Name:**  **Position:**  **Date:** | **Checked by:**  **Name:**  **Cocu Advisor/Club Advisor**  **Date** |
|  |  |
| **Checked by:**  **Name:**  **Club President (Optional)** | **Approved by:**  **Ms. Rekha Prakash**  **3CC Coordinator**  **Date:** |

**APPENDIX**

**Budget – Use form**



**Poster**

NU Logo

Name of Event

Date

Contact details – Name / phone number

**Organisation Chart**

|  |  |  |
| --- | --- | --- |
|  | **Name**  **Position** |  |
|  |  |  |
| **Name**  **Position** | **Name**  **Position** | **Name**  **Position** |