



**Faculty of Engineering, Science and Technology**  
**School of Computing**

**Assignment Cover Sheet**

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Course Code: \_\_\_\_\_ Course Title: \_\_\_\_\_

Assignment Title: \_\_\_\_\_ Due Date: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Lecturer Name: \_\_\_\_\_

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**To be completed if this is an individual assignment**

I declare that this assignment is my individual work. I have not worked collaboratively nor have I copied from any other student's work or from any other source except where due acknowledgement is made explicitly in the text, nor has any part been written for me by another person.

Student name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Signature: \_\_\_\_\_

**To be completed if this is a group assignment**

We declare that this is a group assignment and that no part of this submission has been copied from any other student's work or from any other source except where due acknowledgment is made explicitly in the text, nor has any part been written for us by another person.

Student ID	Student Name	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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Lecturer's comments: \_\_\_\_\_

Total Marks: \_\_\_\_\_ Lecturer's Signature: \_\_\_\_\_

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**Feedback to Student:**

I/We acknowledged receiving feedback from the lecturer on this assignment.

Student's Signature: \_\_\_\_\_

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**Extension certification:**

This assignment has been given an extension and is now due on \_\_\_\_\_

Lecturer's Signature: \_\_\_\_\_

**Submission:** Assignments, with or without disks, must be submitted with the "assignment cover sheet" attached securely to the front.

**Assignments not submitted with the cover sheet will not be marked.**

**Late Penalties:**

Assignments that are submitted after the due date and time will attract a penalty of 10% of the total marks available per day late, up to a maximum of five days. Assignments submitted after five days will be graded with zero mark.

**Extensions:**

Extensions will only be granted in exceptional circumstances on medical or compassionate grounds. **Extensions must be applied for in advance of the assignment's due date** and the lecturer of the appropriate course must sign the extension certificate on the assignment cover sheet.

**Assessment Irregularity:**

Cheating and plagiarism, i.e. the action or practice of taking and using as one's own the thoughts, writings or other work of someone else with the intent to deceive, constitute irregularities as described in the programme handbook. Such actions are a major infringement of the University's academic values and will be dealt with severely.

Plagiarism and/or cheating occurs when:

- a computer program or part of a program, substantially written by someone else (either another student, a previous student, the author of a publication or some other person) is presented as one's own work;
- paragraphs, and even sentences in essays which are written by someone else, are not enclosed in quotation marks, and accompanied by full reference to source;
- the work of someone else is paraphrased, and is not appropriately attributed and referenced.

**Group Work:**

By signing the cover sheet, group members are indicating that they agree that each member of the group made a fair and reasonable contribution to the assignment or project. In cases of doubt or dispute, individual members of the group may be required to undergo an oral examination regarding their contribution to the assignment or project.

**Note:**

All marks are provisional until ratified by the exam board at the end of the session